



## Meeting Minutes

Date: Wednesday September 23, 2020

Location: Online Zoom Meeting

Time: 6:30pm

Attendees: Cheryl Edge, Toshi Carleton, Tegan Vandenboer, Jennifer Graham, Merrilee Watts, Jodie Rowe, Tyla Langdon, Siobian Smith, Stephanie Davis, Amber Davis, Shelley Perry, Laura Leroy, Brittany Stebeck, Ryan Good, Jason Pitschke, Leon Cheliadian, Gaurav Nijjar and Lauren Neilson.

### 1. Welcome/Call to order at 6:33pm.

- Introduction of Executive PAC and attendees.

### 2. Approval of Agenda

Approved: Jodie Seconded: Tyla

### 3. Minutes from Meeting

Approved: Tyla Seconded: Jodie

### 4. Principal's Report – Cheryl

- Sept. 24: Terry Fox Run. Email will be sent to parents with a link for virtual donations. The event will start with a school assembly via Zoom and then classes will complete the Terry Fox Run via cohorts.
- Sept. 27 to Oct. 2: Bike to School Week.
  - A green team at the school will be started.
- Sept. 30: Orange Shirt Day
- Oct. 28: Individual Photo Day.

### 5. President's Report – Tegan

- The PAC had one Executive position that was open. The Executive PAC were all in favour of welcoming Shelley Perry to this position. Shelley is a Ladner Elementary parent and has been highly involved with volunteering over the Summer, especially with our Bottle Drive Fundraiser. Welcome Shelley!

#### Fundraising

- This year due to Covid, the PAC was unable to host the 2020 Spring Fair, Picnic & Pie in September and Welcome to K celebrations.
- The PAC did have the following fundraisers over the Summer months to try to make up for lost Spring fundraiser funds:
  - Bottle Drive
  - Fall Plant Sales
  - Sassy Sweets: cupcakes
- The PAC is currently brainstorming additional fundraising ideas that would be more

- online-based due to Covid as well as continuing Bottle Drives.
- Other upcoming fundraisers include:
  - Neufeld Farm
  - Purdys
  - Winter Plant Fundraiser
- Please email the PAC at [lepacinfo@gmail.com](mailto:lepacinfo@gmail.com) if you have any fundraising ideas or if you are available to help out!
- Hot Lunch Website is up and running!
  - [www.ladner.hotlunches.net](http://www.ladner.hotlunches.net)
  - Please go online as soon as possible to register and create an account regardless if you are a new or returning LE family.
  - If you are a returning family and you have remaining credits on your Hot Lunch account from the previous school year, please use the same email address to have access to your remaining credits.
- Spirit Wear: Online ordering is now available via [www.ladner.hotlunches.net](http://www.ladner.hotlunches.net)
- *Question from Cheryl: How do the staff and others order Spirit Wear?* Tegan can create a separate Division for staff and others. Each staff member will need to register as a “student” in a classroom to be able to order online. Or, Staff and others could place an order with Tegan.
 

*\*shortly after this question, Tegan went online and created Division 22 for Staff and others to order Spirit Wear. Staff will still need to register on the Hot Lunch website and select Division 22 as their classroom\**

### **Hot Lunch – Tegan**

- Due to Covid, Hot Lunch cannot be offered at this time. Once the district provides clearance, Hot Lunch will resume.
- Spirit Wear online ordering is up and running on [www.ladner.hotlunches.net](http://www.ladner.hotlunches.net) and orders can be placed until October 16, 2020.
  - T-shirts are \$15 and Hoodies are \$30. Please note women’s T’s do fit quite small!
  - Jennifer will see how sales go and determine whether to add additional items in January for another Spirit Wear fundraiser.
- \$740.55 on the Hot Lunch site (out of over \$3000 of online Hot Lunch credits) was generously donated to the Playground Project by LE families.
  - Families had the option to receive a refund, carry-over a credit or donate the balance of their unused Hot Lunch monies since Hot Lunch was cancelled for the remainder of the school year due to Covid.

## **6. Budget Review / Treasurer’s Report – Merrilee**

- As of Monday Sept. 21, a profit of just over \$3000 has been made with our Bottle Drive Fundraiser.
- Merrilee is currently working on the switch of PAC banking with CIBC to BMO. The Executive PAC President (Tegan), Vice President (Jennifer), Treasurer (Merrilee) and Secretary (Amber) will be added onto the account for signing purposes.

- A cheque for \$3,675 was given to the Playground Project account from the PAC account. *Merrilee to speak with Tyla on how to show this transaction on the budgets.*
- BC Gaming Grant: On Oct. 31, 2020 the PAC will find out if we will receive this grant.
- Architect funds: Tyla to update later during the Playground Project discussion.
- *Question from Tyla: Is there \$10,000 in the gaming account?* Cheryl will confirm that \$5,560 of unused field trip funds is currently being held with the school. Merrilee confirmed that these funds will be placed back into the Gaming Account along with the approx. \$4,440 that is already in it. These funds can be used towards playground project and equipment.
- Cheryl advised that there is \$2,900 of unused funds from last year in the Cultural Account as many events/performances had to be cancelled due to Covid. Cheryl is requesting that the PAC still budgets for Cultural performances as they could still happen virtually and there will need to be funds to cover these costs.
  - The Executive PAC will discuss and make a new budget for Cultural Events.
- *Question from Cheryl: Is the Fairy Garden project separate from the Playground Project?* Yes, as per Tyla.
  - Cheryl is in discussions with Teachers as where to place the Fairy Garden.
  - Vancity gave a \$500 grant to be used for the Fairy Garden and these funds are kept in the Garden Account, as per Tegan.
- A small grant has been received for the outdoor music wall by the garden.

## **7. Committee Updates**

### Garden Committee: Tegan on behalf of Kerry

- Garden projects include: Fair Garden, Music Wall and Seating Area.
- Teachers and their classrooms have been getting involved – Cheryl passed on the message “thank you” from the Teachers to the PAC for Fairy Garden!
- Hoping to plant in the Spring.
- Cheryl would like to also give a big Thank You to Tegan and Kerry for all their continuous hard work in the garden!
- The compost bins had to be removed due to wasps. Any garden scraps will be put directly into the school green bin. A neighbour of LE has also kindly offered their driveway on waste pickup days for brown bags of garden scraps.

### CPF: Jodie

- CPF = Canadian Parents for French and info can be found at [www.cpf.ca](http://www.cpf.ca)
- This year the CPF is offering families free membership until March 31, 2021 and added one year free to existing 3-year CPF memberships.
- The more people who sign up for CPF, the more resources they can offer.
- No future meetings are currently scheduled.
- Remote Learning Resources: as of right now there are none but the CPF has had many parents requesting resources and they are looking into this.
- Home Quest: Cheryl advised they are short of Teachers and therefore are unable to offer remote learning for French.

### DPAC: Stephanie

- AGM is on November 16 at 7pm via online (link will be provided to LE families in advance from the PAC) and DPAC will be looking for a new Chair person.

- Next DPAC Online Meeting: October 5, 2020 at 7pm with Doug Sheppard. (link to be provided)
- Online Townhall Meeting Q&A with Doug Sheppard: October 14, 2020 at 7pm (link to be provided)
- DPAC offers a free Zoom license to Delta PAC's.
- There will be an Internet Parent Safety session on September 30, 2020 from 7:30pm to 8:30pm via online (link to be provided).

#### Playground Committee: Tyla

- Go Fund Me balance: approx.. \$1,282
- A revised plan was received and Tyla met/walked around with the Engineer to discuss the revisions.
- The small playground will need to come down as soon as possible: Tyla will advise once she hears a date.  
- *Question from Tyla to Cheryl: Should and when will this small playground be roped off since it has been deemed unsafe?* Cheryl will look into this.
- Tyla is now waiting to hear back from the Engineer for field revisions (should hear back around Sept. 24).
- The Playground Project budget will also be revised.
- *Question from Cheryl: How will the PAC be communicating these plans to families?* Once plans have been further finalized (and after checking them with Cheryl and Toshi), Tyla will be putting a letter together and possibly hold an online Zoom meeting. Originally the plan was to host an in-person open house, but due to Covid that will not happen.
- Tyla is also looking to create a visual fundraising goal tracker – please email [lepacinfo@gmail.com](mailto:lepacinfo@gmail.com) if you have any ideas or contacts for this.
- The Architect will also require revision funds and will try to charge at a way that is cost efficient for the PAC.

#### Food Sharing Program – Siobian

- This program is used for kids who do not have a lunch or who do not have enough lunch.
- Teachers will each keep a stock of pre-packaged food in their classrooms.
- Mr. H (Youth and Child Care Worker) has a main stock and will be the schools main contact for this program.
- Families will be able to sign-up online to provide non-perishable food items once every two weeks for this program.
- A small list of non-perishable item recommendations will be created and posted.
- Siobian will look into creating the sign-up for families as well as the list of suggestions.

#### **8. Old/New Business**

- Executive PAC Budget Meeting: TBD after PAC meeting by the Executive PAC.
- The Sassy Sweets Fundraiser is on until the end of September. A big Thank You to LE parent Melissa for offering this fundraising option to the PAC!
- *Suggestion from parent: If the PAC can continue to keep open communication to LE families in regards to upcoming events and how parents can get more involved in*

*volunteering. Also, Sign-up Genius was a great tool for parents to sign-up to help with events and fundraising!* The PAC will try to use Sign-up Genius more often as well as posting on Social Media (our Ladner Elementary PAC Facebook page as well as our Instagram page) to add call-outs for volunteers.

- The Hot Lunch site ([www.ladner.hotlunches.net](http://www.ladner.hotlunches.net)) will also have majority of the information and fundraisers posted on it as well.
- Fall Plants pickup reminder: Plant pickup is tomorrow Thursday Sept. 24 in the drop-off/drive-thru area of Ladner Elementary between 4:30pm and 6:30pm. We have raised just over \$600 but Amber will confirm final raised total once order is delivered (delivery charges apply)
- Shelley is also looking into fundraising visual thermometer options. She found a wood sign but please email [lepacinfo@gmail.com](mailto:lepacinfo@gmail.com) if you have any other ideas and suggestions.
  - *Parent question: Could the Architect make a sign?* Tyla advised the cost for the Architect to complete this would be too costly.
- Tegan will be asking the Teachers for a wish-list. Each year the PAC provides funds to each classroom Teacher so that they can purchase needed supplies and/or items for their classrooms. This is budgeted each year.

Meeting Adjourned at 8:03pm.

**Next PAC Meeting: Wednesday October 14, 2020 @ 6:30pm  
online via Zoom.**