



## Meeting Minutes

Date: Wednesday January 20, 2021

Location: Online Zoom

Time: 6:30pm

Attendees: Toshi Carleton, Steph Matheson, Tegan Vandenboer, Jennifer Graham, Merrilee Watts, Jodie Rowe, Tyla Langdon, Shelley Perry, Stephanie Davis, Siobian Smith, Anna Munns, Melissa Helou and Amber Davis.

1. **Welcome/Call to order**

2. **Approval of Agenda:**

Approved: Jennifer    Seconded: Stephanie

3. **Minutes from Meeting**

Approved: Stephanie    Seconded: Jodie

4. **Principal's Report – Toshi**

- Introduction of new Vice Principal Steph Matheson – Steph would like to give thanks for such a warm welcome from the LE community.
- December: holidays were celebrated over zoom through-out the school, in addition to the Jingle Bell Run and PJ Day/ Spirit Wear Day.
  - Admin will plan upcoming run events for the remainder of the year.
- New on Monday mornings: O Canada plus a land acknowledgment in both French and English.
  - Owen Wilson will also be beginning zoom classes.
- January 11: We See You Day to raise awareness about life in remote Indigenous Communities.
- January 15: Black Shirt Day
- January 27: Family Literacy Day
- January 28: Hold and Secure Drill – more info to come via email.
- January 29: Spirit Day – Fancy Face Mask Day.
- February 3<sup>rd</sup> and 4<sup>th</sup>: Parent Teacher Conferences via zoom. Email will be sent out to advise when registration will open. These two days are also early dismissal at 1:50pm.
- February to March: Grade 4 and grade 7 FSA (Foundation Skills Assessment).
  - Please also watch for a student learning survey to go out via email.
- Applewood Nissan generously donated \$10,000 to our Playground Project but would also like to do something special for the community of Ladner with a gift of about \$1000. Admin is currently thinking of ways this money could be incorporated into outdoor learning.
- Gaming money received from the PAC has been spent: purchased two Pickle Ball Sets (nets, racquets and balls).

- The Nest currently has an abundance of food.
  - *Request from Toshi to the PAC: Can we put a halt on food donations for the time being to use up what we have OR request donation of juice boxes?* Siobian will follow up with this.
- *Question from Siobian: What is the timeline towards the end of Spring for more school events?* As per Toshi, the following is upcoming:
  - February 12: Spirit Day
  - February 15: Family Day / No School
  - 100 Day celebration for K's in Feb.
  - Kindergarten Registration is currently happening.
  - February 23 to April 19: French Registration.
  - February 25: Grade 7's to DSS
  - February 26: ProD Day / No School
  - March 9: Report Cards available online.
  - April: Jump Rope for Heart. *Question from Tyla: Will the donation still be to the Heart and Stroke Foundation?* Toshi: yes, and this event will be held outdoors. Teacher, Salma Jaffer is organizing this event.
- *Question from Stephanie: Will there be a Saleema Noon presentation this year?* It is unknown if she presents via Zoom but as per Jennifer, these presentations were done last year and typically they are done every two to three years. Tyla also advised we would not have enough funds in the budget for this year.
- *Question from Jennifer: There has been little to no word of things happening for Grade 7 parents this year. Usually, the parents will plan little fun events.* Siobian replied that grade 6 parents would fundraise for the Quebec trip in the past (which unfortunately will no longer be happening) as well as grade 7 parents would volunteer in the school and fundraise - due to Covid this is not happening.
  - Toshi suggested some grade 7 parents may put on a dinner event after school and the grade 7 celebration is put on by the LE staff.
- \*\*Evans Lake for the grade 7's this year is also still up in the air due to Covid.\*\*
- Some initiatives for grade 7's this year: Div. 1 is helping with the music wall and Div. 2 and 3 help with the morning announcements.
  - Other ideas: a film fest, cookie sale day, story time on Friday's.
- *Idea from Tegan: If Evans Lake is cancelled for this year, the PAC can contribute the Evans Lake money towards grad or another fun activity for the grade 7's.*
- Tyla will have further discussion regarding the rain garden legacy program with Toshi.

## 5. **President's Report** - Tegan

- Fundraisers that are happening:
  - Savings Card (approx. 249 cards out of 500 have been sold so far)
  - Valentine's Photo Shoot with Kirsten Laufer Photography
  - Panago Pizza Days
  - Pink Shirt contest and Spirit Wear orders
  - Bottle Drive
  - Maybe hold a Lego event online?
- The PAC needs to meet to discuss and organize upcoming fundraisers.

- Jennifer – the Virtual Holiday Market did okay for its first try but it also got us more page views on social media which is great!
- Please share social media posts as much as possible.
- *Question from Tyla: can we start sending paper notices home?* Toshi advised the District has gone paperless.
  - *Comment from Jennifer: The Exec. PAC sends emails to parents from the Hot Lunch System as well as the PAC email, posts on Facebook and Instagram.*
  - *Comment from Tegan: signage around the school has also been very helpful. Perhaps more signage on poles around the neighborhood?*

## 6. Treasurer's Report – Merrilee

- **Please see attached for Treasurer's Report.**
- BMO accounts are all set up.
- *Question from Merrilee: should the Savings Card expense of \$412.65 come from the General account or Playground account?* Tyla advised a line item should be added, add expense to the specific fundraiser then add the balance made to the Playground account.
- *Question from Siobian: if there were to be liabilities from a fundraiser, these should come from where?* Tyla believes these should come from the General PAC account as the Playground account is only a sub of the General account.
  - *Comment from Tyla: The Playground account should not have cheques.* Merrilee confirmed that BMO will not cash or issue cheques without two signatures.
  - *Comment from Tyla: why is there only one signature spot on the cheques?* Merrilee will look into this and confirm with BMO.
- *Tyla sees discrepancies between the Playground account and the General account.* Merrilee will forward all budget reports to Tyla and the Playground Treasurer for review.

### **Committee Updates**

#### Garden Committee – Tegan

- Mme. Hains and Ms. Bennett's classes have planted flower bulbs for the Spring.
  - Classes can plant whatever they like per garden bed and look after it.
- Seating area: Toshi and Tegan to discuss.

#### CPF – Jodie

- Online resources are available at [www.cpf.ca](http://www.cpf.ca)
- Find Bonhomme Challenge happening with CPF Delta.
  - follow CPF on Facebook at <https://www.facebook.com/CPFDelta/>
- No further CPF updates.

#### DPAC – Stephanie

- Mon. January 18: DPAC Meeting and Townhall minutes available online at <https://www.deltasd.bc.ca/resources/delta-parent-advisory-council-dpac/>

- Two positions available: BCC PAC and Parent ED
  - schools can receive \$200 for hosting a Parent ED night and amounts increase when an additional school can take part.
- *Tyla advised there is an Internet Safety online session and will pass the info on to Stephanie but the PAC would still need to give final approval for this if funded by the PAC.*

### Playground Committee – Tyla

- Thank you to everyone who has helped with donating and fundraising so far!
- Applewood Nissan donated \$10,000 in December 2020. Tyla is going to look at what other retailers/businesses we can ask for donations from.
- Stephanie has created a website to showcase the Playground Project (this website is being finalized) and it will help the committee access grants and further donations.
- Tyla looking at temporary signage for the school.
- Playground Meeting will most likely be on Wednesday January 27<sup>th</sup> – email will be sent out by Stephanie to confirm.
- Fundraising ideas:
  - Shred-A-Thon
  - Lunges and Lipstick online classes
  - Panago
- The PAC will hold a separate fundraising meeting in the weeks to come. At this meeting we will discuss upcoming fundraiser and confirm which fundraisers will go directly to the General account vs. the Playground account.
- Rec Tech (who will design the play equipment) is in the works of providing a secondary plan as the first one was over budget – estimate was approx. \$218,000.
  - New plans will be presented by Tyla once available.
- Rain Garden: A contact with Rain Gardens North Delta will oversee this project. The rain garden will be placed by the batting cage and hedging. No plans or district approvals are required for this added feature.
  - hoping to incorporate the grade 7's into this and do a legacy project by having each student in this grade plant their own plant/shrub.
- Looking to expand the sandpit and incorporate Indigenous woodwork – Tegan is working with a local artist on this.
- Local Landscapers to possibly donate woodchips.
- Update from Tyla: large tree stumps/logs will be too big of a take on and also will deteriorate too fast = higher expenses.
- Once the Playground account reaches \$45,000, the City of Delta will grant \$45,000 and the Delta School District will grant \$30,000 - \$35,000.
- A cheque will be coming from the Bottle Depot.
- *Question from Stephanie: What is happening with the broken slides? As per Toshi, one broken slide is part of a section with two other slides – this is why all three are blocked off. Admin has not been able to find a company to fix/replace the slides due to legalities.*
  - Tyla: these slides were put in by a company who is no longer in business and Canadian Standards for Playgrounds has changed. Some pieces cannot be fixed.
  - *Question from Siobian: would media attention help get these slides replaced? It may*

help with awareness so parents can see why our Playground Project is much needed but there still may be not much that can be done about this issue. Tyla is asking Rec Tech about vandalism with the new playground pieces and if they would be covered for replacement/being fixed.

- *Question from Siobian: Who would be responsible if a child got hurt on these structures? As per Toshi, it is unknown exactly who would be liable but most likely the structures would be immediately taken down by the School District.*

#### **7. New Business / Other**

- Tyla will get a letter of commitment from the City of Delta for the \$45,000.
- Many parents were unhappy with the school photos so other options are being looked at for next year. Kirsten Laufer Photography is a suggestion as per Tegan.
- The PAC is looking for ideas and suggestions on how to reach more people with fundraisers. Please email [lepacinfo@gmail.com](mailto:lepacinfo@gmail.com) if you have a suggestion on this or an idea for a fundraiser. We are always looking for parent/caregiver input and volunteers.
- Jennifer: Lego Competition to possibly be a virtual event this year.
- *Comment from Stephanie: Idea for a virtual talent show.* Jennifer brought up that our PAC page is not private so this could be an issue with posting videos of the children.
- *Shelley: Parents are asking for fundraiser totals. Maybe this can be added to a newsletter?* Yes, Jennifer will look into this.

Adjourned at 8:02pm.

Next PAC Meeting: Wednesday February 17, 2021

## Treasurer's Report: Jan 20, 2021

Annual Summary:

- Welcome Back!!

- **Playground Fundraisers:**

- Bottle Drive Playground - as of Jan 20

Revenue \$5,971.40 / Expense \$27.31 / **Profit \$5,944.09**

- Business Savings Card - as of Jan 20

Revenue \$5,060.00 / Expense \$215.05 (Bambora)\* / **Profit \$4,844.95**

- **General Fundraisers:**

- Neufeld Farms Xmas Fundraiser Total: Revenue \$6,322.50 / Expense \$4,771.00 / **Profit \$1,551.50**

- Purdys Xmas Fundraiser Total: Revenue \$796.83 / Expense \$0.00 / **Profit \$796.83**

- **Question for PAC:**

- BSC Fundraiser has an expense of \$412.65. This expense was to print the cards and it came out of the General Account. *Should that remain or should that be taken out of the playground account?*

- BMO General Account set up.

- BMO Playground Account set up.

- BMO Gaming account to be set up soon.

- BMO cheques for General and Playground Accts have arrived.

- Void cheque to playground treasurer for Go Fund Me Fundraiser

- Void cheque to Bambora to change banking info for them

- Cheques from General Account have been sent:

- Classroom supplies - \$5,250.00

- Playground Committee - \$7,952.90

- An expense came up that was not approved at the budget meeting.

- PAC Treasurer and Playground Team Leader agreed to subtract the amount of \$2,047.10 from the \$10,000 approved at the budget meeting.

- Cheques from Gaming Account have been sent:

- Playground Committee - \$5,100.00

- Teachers Wish List - \$5,966.00

- Field Trip - \$500.00

### **PAC BUDGET STATUS 2020/21**

**CIBC General Operating Acct Balance / 18 Jan 2021 = \$28,498.93**

**BMO General Operating Acct Balance / 18 Jan 2021 = \$3,825.48**

**Gaming Account Balance / 18 Jan 2021 = \$7,494.15**