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|  | **SD37 – School/Site Specific Communicable Disease Prevention Plan (Addendum as of January 2022)** |

School Name: Ladner Elementary

Date: January 4, 2022

This plan documents the communicable disease prevention strategies used at your school/site to meet the BC Ministry of Health Provincial COVID 19 – Communicable Disease Guidelines for K-12 Settings and the District’s Communicable Disease Prevention Plan. This plan documents the site specific measures and procedures used at your school/site and can be used as an information tool to inform staff on the prevention measures being employed at your school/site.

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| **Environmental Measures** |
| **Learning Space Configuration**  -learning spaces are arranged to maximize the space available and to avoid people directly facing one another (where possible)  **Ventilation and Air Exchange**   * All HVAC systems are operated and maintained as per standards and specifications, and are working properly. Should systems not be working properly, maintenance will be notified through a work order. * Schools with recycled/recirculated air systems have upgraded their current filters to MERV 13 where possible or have identified mitigation efforts. * If using portable fans or air conditioning units, ensure they are set up to move air downward and not blowing directly from one person’s breathing zone to other occupants of a room. Avoid horizontal cross breezes. * Risk mitigation strategies are identified for excessive heat events or times of poor air quality.   **Increased Cleaning and Disinfecting**   * Frequently touched surfaces (those touched by larger numbers of people) are cleaned and disinfected at least 1x/day. Surfaces touched by fewer people are cleaned 1x/day. * Practices are in place to clean and disinfect frequently touched surfaces when they are dirty. * Other general cleaning occurs in line with regular practices. * Practices are in place to clean and disinfect and surfaces a person’s bodily fluids have contacted after they have displayed symptoms of illness. |

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| **Administrative Measures** |
| **Gatherings and events**   * School gatherings and events (assemblies, etc) are held virtually, whenever possible. * If gatherings and events must be in person, the number of people in attendance is minimized as much as possible, does not exceed 50% operating capacity, and spectators are not present.   **Space Arrangement**   * In indoor spaces, people have enough room to carry out intended activities without involuntary physical contact. * Spaces are configured to maximize space between people.   **Staff-Only Gatherings**   * Staff gatherings (staff meetings, in-service and professional development activities, etc) occur virtually.   **Itinerant Staff, Temporary Teachers on Call and Other Visitors**   * Process in place to ensure itinerant staff, teachers on call and visitors are aware of the school’s health and safety measures and their responsibility to follow them at all times.   **Extracurricular Activities**   * Sports tournaments are paused.   **Hand Hygiene**   * Hand cleaning facilities are available and accessible throughout the school and are well maintained.   **Bus Transportation**   * Frequently touched surfaces are cleaned and disinfected at least 1x/day. Surfaces touched by fewer people are cleaned 1x/day. * Practices are in place to clean and disinfect frequently touched surfaces when they are dirty. * Other general cleaning occurs in line with regular practices. * Everyone on the bus (without exemptions), wear masks in accordance with the PHO Order on Face Coverings. * Practices are in place to encourage bus drivers and passengers to practice hand hygiene before and after trips. * Passengers are spread out if empty seats are available. * Windows are opened when the weather allows. |

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| **Personal Measures** |
| **Daily Health Checks**   * Parents and students are reminded of their responsibilities to complete a Daily Health Check and are provided resources on hot to complete one (e.g. the K-12 Health Check App). * A process is in place to track and ensure that staff and visitors complete their Daily Health Check prior to arriving at school   **Stay home when sick**   * Staff and students are regularly reminded to stay home when they are sick   **Symptoms develop at school**   * Practices are in place to appropriately respond when a staff member, student, or other person develops symptoms of illness while at school. |

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| **Personal Protective Equipment** |
| **Masks**   * Everyone at school (without exemptions), wear masks in accordance with the PHO Order on Face Coverings. * Masks are available for those who have forgotten theirs. * Schools work with those with mask exemptions to explore potential strategies to reinforce and enhance other safety measures, as described in the COVID-19 Planning Resource: Mask Exemptions. |

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| **School Supportive Environments** |
| **Personal Prevention Practices**   * Strategies are in place to routinely support students to practice personal prevention measures like wearing a mask and hand hygiene (signs, included in morning announcements, etc)   **Personal Space**   * Strategies are in place ensuring staff/students consider and respect the personal space of others. Personal space is the distance from which a person feels comfortable being next to another person.   **Positive and Inclusive Approaches**   * Positive and inclusive approaches aligned with existing school/sector practices to address behaviour/personal practices are used. |