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|  | **SD37 – School/Site Specific Communicable Disease Prevention Plan (Addendum as of January 2022)** |

School Name: Ladner Elementary

Date: January 4, 2022

This plan documents the communicable disease prevention strategies used at your school/site to meet the BC Ministry of Health Provincial COVID 19 – Communicable Disease Guidelines for K-12 Settings and the District’s Communicable Disease Prevention Plan. This plan documents the site specific measures and procedures used at your school/site and can be used as an information tool to inform staff on the prevention measures being employed at your school/site.

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| **Environmental Measures** |
| **Learning Space Configuration**-learning spaces are arranged to maximize the space available and to avoid people directly facing one another (where possible)**Ventilation and Air Exchange*** All HVAC systems are operated and maintained as per standards and specifications, and are working properly. Should systems not be working properly, maintenance will be notified through a work order.
* Schools with recycled/recirculated air systems have upgraded their current filters to MERV 13 where possible or have identified mitigation efforts.
* If using portable fans or air conditioning units, ensure they are set up to move air downward and not blowing directly from one person’s breathing zone to other occupants of a room. Avoid horizontal cross breezes.
* Risk mitigation strategies are identified for excessive heat events or times of poor air quality.

**Increased Cleaning and Disinfecting*** Frequently touched surfaces (those touched by larger numbers of people) are cleaned and disinfected at least 1x/day. Surfaces touched by fewer people are cleaned 1x/day.
* Practices are in place to clean and disinfect frequently touched surfaces when they are dirty.
* Other general cleaning occurs in line with regular practices.
* Practices are in place to clean and disinfect and surfaces a person’s bodily fluids have contacted after they have displayed symptoms of illness.

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| **Administrative Measures** |
| **Gatherings and events*** School gatherings and events (assemblies, etc) are held virtually, whenever possible.
* If gatherings and events must be in person, the number of people in attendance is minimized as much as possible, does not exceed 50% operating capacity, and spectators are not present.

**Space Arrangement*** In indoor spaces, people have enough room to carry out intended activities without involuntary physical contact.
* Spaces are configured to maximize space between people.

**Staff-Only Gatherings*** Staff gatherings (staff meetings, in-service and professional development activities, etc) occur virtually.

**Itinerant Staff, Temporary Teachers on Call and Other Visitors*** Process in place to ensure itinerant staff, teachers on call and visitors are aware of the school’s health and safety measures and their responsibility to follow them at all times.

**Extracurricular Activities*** Sports tournaments are paused.

**Hand Hygiene*** Hand cleaning facilities are available and accessible throughout the school and are well maintained.

**Bus Transportation*** Frequently touched surfaces are cleaned and disinfected at least 1x/day. Surfaces touched by fewer people are cleaned 1x/day.
* Practices are in place to clean and disinfect frequently touched surfaces when they are dirty.
* Other general cleaning occurs in line with regular practices.
* Everyone on the bus (without exemptions), wear masks in accordance with the PHO Order on Face Coverings.
* Practices are in place to encourage bus drivers and passengers to practice hand hygiene before and after trips.
* Passengers are spread out if empty seats are available.
* Windows are opened when the weather allows.
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| **Personal Measures** |
| **Daily Health Checks*** Parents and students are reminded of their responsibilities to complete a Daily Health Check and are provided resources on hot to complete one (e.g. the K-12 Health Check App).
* A process is in place to track and ensure that staff and visitors complete their Daily Health Check prior to arriving at school

**Stay home when sick*** Staff and students are regularly reminded to stay home when they are sick

**Symptoms develop at school*** Practices are in place to appropriately respond when a staff member, student, or other person develops symptoms of illness while at school.
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| **Personal Protective Equipment**  |
| **Masks*** Everyone at school (without exemptions), wear masks in accordance with the PHO Order on Face Coverings.
* Masks are available for those who have forgotten theirs.
* Schools work with those with mask exemptions to explore potential strategies to reinforce and enhance other safety measures, as described in the COVID-19 Planning Resource: Mask Exemptions.
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| **School Supportive Environments** |
| **Personal Prevention Practices*** Strategies are in place to routinely support students to practice personal prevention measures like wearing a mask and hand hygiene (signs, included in morning announcements, etc)

**Personal Space*** Strategies are in place ensuring staff/students consider and respect the personal space of others. Personal space is the distance from which a person feels comfortable being next to another person.

**Positive and Inclusive Approaches*** Positive and inclusive approaches aligned with existing school/sector practices to address behaviour/personal practices are used.
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